

CONSERVATORY METROPOLITAN DISTRICT

355 S. Teller St., Suite 200

Lakewood, Colorado 80226

Website: www.yourcmd.org • District Manager's Email: aj@publicalliancellc.com

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Birgit Baldwin	President	2022/May 2022
Joy DeMots	Treasurer	2020/May 2023
Pedro L. Moczo, Jr.	Secretary	2022/May 2022
Robert Giles	Assistant Secretary	2020/May 2023
David E. Altman	Assistant Secretary	2020/May 2023

DATE: January 25, 2021 (Monday)

TIME: 9:00 A.M.

PLACE: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) THE BOARD MEETING WILL BE HELD BY VIDEOCONFERENCE AND TELECONFERENCE WITHOUT INDIVIDUALS ATTENDING IN PERSON:

VIDEO: <https://us02web.zoom.us/j/7636703470> MEETING ID: 763-670-3470

TELECONFERENCE: (720) 707-2699; MEETING ID: 763-670-3470

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the October 19, 2020 Special Meeting (enclosure).

- Ratify Sixteenth Addendum to Independent Contractor Agreement with BrightView Landscape Services, Inc. (“BrightView”) for Deep Root Watering all new Upright Junipers at all Monuments/Statue in the amount of \$600.00 (enclosure).
 - Ratify First Addendum to Independent Contractor Agreement with SavATree, LLC. for Holiday Lighting Services in the amount of \$5,928 (enclosure).
 - Ratify First Addendum to Independent Contractor Agreement with Roberts Treescaping, LLC, for Pond Maintenance Services in the amount of \$2,840 (enclosure).
 - Ratify Independent Contractor Agreement with MR/Westco Inc. for Kiosk Repair Services in the amount of \$11,200.00 (enclosure).
 - Ratify Independent Contractor Agreement Madeline Wiener for Public Art Repairs (enclosure).
-

II. COMMUNITY COMMENTS

A. HOA Reports and Updates

B. _____

III. FINANCIAL MATTERS

A. Review and consider approval of the payment of claims for Check Nos. _____
- _____ for the period ending December 31 _____, 2020 in the amount of
\$ _____ (to be distributed).

B. Review and consider approval of the payment of claims for Check Nos. _____
- _____ for the period ending January _____ 2021 in the amount of \$ _____
(to be distributed).

D. Review and accept unaudited financial statements through the period ending
December 31, 2020 (to be distributed).

E. Review cash position schedule as of January 25, 2021 (to be distributed).

IV. OPERATIONS MATTERS

A. Review Manager's Report (enclosure).

B. Discuss Memorandum of Understanding ("MOU") with comments from HOA (enclosure).

C. Detention Pond Committee Report.

1. Review report from Gary Welp with RG and Associates, LLC (enclosure).

D. Update on status of mail kiosk maintenance.

E. Update on status of pest control efforts.

F. Update on wall repairs for 2021.

G. Discuss repairs to public art.

V. LANDSCAPING MATTERS

A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).

B. Review BrightView Report (enclosure).

C. Landscaping Committee Report.

D. Discus holiday lighting.

VI. BOARD MEMBER INPUT

A. Director Baldwin

B. Director DeMots

C. Director Moczo

D. Director Giles

E. Director Altman

VII. OTHER BUSINESS

A. Discuss community outreach and items for Community Update.

VIII. LEGAL MATTERS

A. Memorandum regarding rates for legal services (enclosure).

B.

IX. EXECUTIVE SESSION MATTERS - §§ 24-6-402(4)(b) and (e), C.R.S.

A. Executive Session Pursuant to §§24-6-402(4)(b) and (e), C.R.S., to receive legal advice and to determine positions relative to matters that are subject to negotiation (if necessary).

X. ADJOURNMENT - The next meeting is scheduled for **March 15, 2021.**