

# CONSERVATORY METROPOLITAN DISTRICT

355 S. Teller St., Suite 200

Lakewood, Colorado 80226

Website: [www.yourcmd.org](http://www.yourcmd.org) • District Manager's Email: [aj@publicalliancellc.com](mailto:aj@publicalliancellc.com)

## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Birgit Baldwin	President	2022/May 2022
Joy DeMots	Treasurer	2020/May 2023
Pedro L. Moczo, Jr.	Secretary	2022/May 2022
Robert Giles	Assistant Secretary	2020/May 2023
vacant	Assistant Secretary	2020/May 2023

DATE: September 20, 2021 (Monday)

TIME: 9:00 A.M.

PLACE: VIA TELECONFERENCE AT:

VIDEO: <https://us02web.zoom.us/j/7636703470> MEETING ID: 763-670-3470

TELECONFERENCE: (720) 707-2699; MEETING ID: 763-670-3470

### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Recite Pledge of Allegiance.

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C. Approve Agenda.

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D. Acknowledge resignation of Director Altman and discuss board vacancies (enclosure).

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E. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the July 19, 2021 Special Meeting (enclosure).
- Ratify Addendum No. 14 to Independent Contractor Agreement with BrightView Landscape Services, Inc. (“BrightView”) for Irrigation Repairs

in the amount of \$5,000.00 (enclosure).

- Ratify First Addendum To Independent Contractor Agreement (Tree Services) (enclosure).
- Approve Independent Contractor Agreement with BrightView for 2021-2022 Snow Removal Services (enclosure).

## II. COMMUNITY COMMENTS

### A. Public Comment

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## III. FINANCIAL MATTERS

A. Review and consider approval of the payment of claims for Check Nos. \_\_\_\_\_  
\_\_\_\_\_ for the period ending August 31, 2021 in the amount of \$ \_\_\_\_\_ (to  
be distributed)

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B. Review and consider approval of the payment of claims for Check Nos. \_\_\_\_\_  
\_\_\_\_\_ for the period ending September \_\_\_\_ 2021 in the amount of \$ \_\_\_\_\_  
(to be distributed)

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C. Review and accept unaudited financial statements through the period ending  
August 31, 2021 (to be distributed).

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D. Review cash position schedule as of September 20, 2021 (to be distributed).

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E. Review draft 2022 budget (enclosure).

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## IV. OPERATIONS MATTERS

A. Review Manager's Report (enclosure).

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B. Detention Pond Committee Report (enclosure; letter to City of Aurora)

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C. Consider moving oversight of the WetherTRAK irrigation control system to  
Public Alliance.

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D. Discuss 2022 Irrigation Audit.

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E. Discuss 2022 Reserve Study.

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F. Discuss GIS mapping system.

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G. Discuss engaging Ivy Street Designs, Inc. to update the 2016 xeric landscaping designs.

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V. LANDSCAPING MATTERS

A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).

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B. Review BrightView Report (enclosure).

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C. Landscaping Committee Report

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VI. BOARD MEMBER INPUT

A. Director Baldwin

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B. Director DeMots

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C. Director Moczo

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D. Director Giles

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VII. OTHER BUSINESS

A. Discuss community outreach and items for Community Update.

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VIII. LEGAL MATTERS

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IX. ADJOURNMENT - The next meeting is scheduled for **October 18, 2021**.