

CONSERVATORY METROPOLITAN DISTRICT

13131 W. Alameda Pkwy., Suite 200

Lakewood, Colorado 80228

Website: www.yourcmd.org • District Manager's Email: aj@publicalliancellc.com

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Birgit Baldwin	President	2022/May 2022
Joy DeMots	Treasurer	2020/May 2023
Pedro L. Moczo, Jr.	Secretary	2022/May 2022
Robert Giles	Assistant Secretary	2020/May 2023
Janine Schilling		2020/May 2023

DATE: November 5, 2021 (Friday)

TIME: 9:00 A.M.

PLACE: VIA TELECONFERENCE AT:

VIDEO: <https://us02web.zoom.us/j/7636703470> MEETING ID: 763-670-3470

TELECONFERENCE: (720) 707-2699; MEETING ID: 763-670-3470

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. Appointment of Officers

E. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the September 20, 2021, Special Meeting (enclosure)
- Approve First Addendum to Independent Contractor Agreement with Public Alliance LLC for District Management Services (enclosure)

- Renewal of Consultant Agreements for 2021 Services (no change in scope of services or fees):
 - Diversified Underground, Inc., for Utility Locate Services
 - Roberts Treescaping, LLC, d/b/a RTS Landscaping (“RTS”) for Detention Pond Maintenance Services.
 - Sav-A-Tree, LLC for Tree Removal and Replacement Services
 - Sav-A-Tree, LLC for Holiday Lighting Services
 - Playground Safety Solutions, LLC, for Tot Lot Inspection and Maintenance Services
 - Masterful Masonry, Inc. for Masonry Services
 - RG and Associates, LLC, for Engineering Services, Pond 6
 - RG and Associates, LLC, for Engineering Services, Pond 7
 - Simmons and Wheeler, P.C., for Accounting Services
 - White Bear Ankele Tanaka & Waldron, Attorneys at Law, for General Counsel Services
- Approve Addendum No. 16 to Independent Contractor Agreement with BrightView Landscape Services, Inc. (“BrightView”) for Fence Pruning in the amount of \$12,500.00 (enclosure).
- Approve Addendum No. 17 to Independent Contractor Agreement with BrightView for Pond Cleanup and Maintenance in the amount of \$21,549.19 (enclosure).
- Adoption of Resolution No. 2021-11-01: Annual Administrative Resolution (enclosure)
- Adoption of Resolution No. 2021-11-02 Calling the May 3, 2022, election
 - Confirm 2 Methods for Providing Call for Nominations
 - (1) Emailing/Mailing (required by statute); and (2) website (enclosure)

II. COMMUNITY COMMENTS

A. Public Comment

III. FINANCIAL MATTERS

- ### A. Review and consider approval of the payment of claims for Check Nos. 4593 through 4601 for the period ending September 30, 2021 in the amount of \$35,452.21 (enclosed)
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- B. Conduct Public Hearing on the proposed 2022 Budget and consider adoption of Resolution 2021-11-03: Resolution Adopting Budget, Imposing Mill Levy and Appropriating Funds Therefor (for General Fund _____, Debt Service Fund _____, for a total mill levy of _____) and appropriating Funds (enclosures – Resolution and draft 2022 Budget).
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IV. OPERATIONS MATTERS

- A. Review Manager’s Report (enclosure)
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V. LANDSCAPING MATTERS

- A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).
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- B. BrightView Report (enclosure)
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- C. Landscaping Committee Report
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- D. Review and consider Independent Contractor Agreement with Brightview for 2022 Landscape Maintenance Services (enclosure)
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- E. Presentation by Wendy Booth with Ivy Street Designs
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VI. BOARD MEMBER INPUT

- A. Director Baldwin
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- B. Director DeMots
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- C. Director Moczo
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D. Director Giles

E. Director Schilling

VII. OTHER BUSINESS

A. Discuss community outreach and items for Community Update.

VIII. LEGAL MATTERS

A. _____

IX. ADJOURNMENT – No further meetings scheduled for 2021. The next meeting is scheduled for **January 24, 2022.**